

Randall Consolidated School

Striving Toward the Achievement of Excellence

Dr. Steven M. Bloom, District Administrator
Mr. Travis J. Lawrence, Principal
Ms. Carol L. Gebhard Dyer, Business Manager

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Board of Education
Bill Jones, President
Jan Iselin, Vice-President
Randy Nolan, Clerk
Gary Franzen, Treasurer
Jim O'Connell, Member

FOR THE SAFETY OF OUR CHILDREN

THIS IS AN EXTREMELY IMPORTANT MESSAGE REGARDING DROPOFF AND PICKUP AT RANDALL SCHOOL

PLEASE ADHERE TO THE FOLLOWING PROCEDURES.
IT IS IMPERATIVE THAT EVERYONE FOLLOW THE PROTOCOL SET FORTH SO
THAT SAFETY AND EFFICIENCY ARE NOT COMPROMISED!

DROP-OFF PROCEDURES: 7:45 – 8:05 a.m.

- ❑ ALL DROP-OFFS ONLY OCCUR IN THE CIRCLE DRIVE (Except for those parking & walking children in)
- ❑ ONLY 1 LANE OF TRAFFIC AT ALL TIMES!
- ❑ ABSOLUTELY NO PARKING IN THE ZONES CLEARLY MARKED AS "NO PARKING". ACCORDING TO LOCAL AUTHORITIES, PARKING TICKETS CAN BE ISSUED TO VEHICLES PARKED IN NO-PARKING ZONES.
- ❑ DO NOT PARK IN AREAS WHERE THROUGH-TRAFFIC MUST BE ABLE TO SAFELY MANEUVER.
- ❑ DO NOT MOVE, OR ATTEMPT TO GO AROUND, ANY GREEN MEN OR BARRICADES SET UP FOR THIS PROCESS. THEY ARE THERE FOR A REASON.
- ❑ NO PASSING ANY VEHICLES AT ANY TIME!
- ❑ ONLY OLDER CHILDREN SHOULD BE LET OUT OF THE VEHICLE ON THE PARKING LOT/TRAFFIC SIDE. 5TH GRADE AND UNDER MUST ALWAYS EXIT THE VEHICLE ON THE BUILDING/SIDEWALK SIDE.
- ❑ **VOLUNTEERS WILL BE PRESENT TO PROVIDE DIRECTION AND ASSISTANCE. UNDERSTAND THE VOLUNTEERS ARE THERE TO ASSIST AND IMPLEMENT THE SAFEST DROP-OFF PROCEDURE POSSIBLE. PLEASE FOLLOW THEIR INSTRUCTION.**
- ❑ PLEASE BE EFFICIENT AND ORGANIZED AS POSSIBLE WHEN APPROACHING DROP-OFF AREA. PLEASE GIVE YOUR KISSES AND HUGS AT HOME BEFORE YOU GET HERE.
- ❑ IF YOU NEED TO GET OUT OF THE CAR WITH YOUR CHILDREN, PLEASE PARK AND WALK YOUR CHILDREN TO THE ENTRANCE DOOR.
- ❑ CHILDREN 5TH GRADE AND UNDER MAY NOT WALK THROUGH PARKING LOT WITHOUT A PARENT OR GUARDIAN!
- ❑ NO PARKING IN THE ALCOVE BY THE CAFETERIA/MPR ENTRANCE.

***REFER TO ATTACHED MAPS
TO UNDERSTAND PROCEDURES***

SEE REVERSE SIDE FOR PICK-UP PROCEDURES AND VERY IMPORTANT ADDITIONAL INFORMATION !

GO SLOW!

NORTH ↑

PLEASE DRIVE SLOWLY!
* USE CAUTION AT ALL TIMES *

NO PARKING
sidewalk

START
* letting kids
out HERE!

parking
NO DROP-OFFS HERE!
(Only those parking to bring
children into bldg.)

NO PARKING

NO pass-through

NO PARKING

sidewalk

CAUTION
Children
crossing!

parking

Handi-Cap

NO

Handi-Cap

NO PARKING

Sidewalk

Entrance to Bldg.

ONE SINGLE-FILE LANE ONLY!

sidewalk

* Let children out of car
AFTER this point!

(Children should walk sidewalks only!)

Dropoff Procedure

Monday-Friday

7:45 - 8:05 a.m.

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PICK-UP PROCEDURES: 3:00 – 3:15 p.m.

- ❑ **CIRCLE DRIVE IS CLOSED. ABSOLUTELY NO PARKING IN THE CIRCLE DRIVE.**
- ❑ **EVERYONE MUST PARK IN THE SPACES PROVIDED AND COME IN TO SIGN THEIR CHILD(REN) OUT IN THE LOBBY.**
- ❑ **IF IT IS NOT A MARKED PARKING SPACE, YOU MAY NOT PARK IN THAT AREA.**
- ❑ **NO PARKING IN THE ALCOVE BY THE CAFETERIA /MPR, UNLESS YOU HAVE A MEDICAL CONDITION IN WHICH CASE YOU NEED TO NOTIFY THE OFFICE FOR PRIOR APPROVAL.**
- ❑ **PLEASE DO NOT DRIVE THROUGH VACANT PARKING SPACES TO ENTER OR LEAVE PARKING LOT. USE THE LANES PROVIDED SO ACCIDENTS ARE AVOIDED.**

IMPORTANT:

PARENTS: PLEASE DO NOT PROCEED INTO THE BUILDING BEYOND THE LOBBY!
THE SCHOOL DAY OFFICIALLY ENDS AT 3:10. IF YOU NEED TO ENTER BEYOND THE LOBBY,
YOU MUST SIGN IN AT THE JR. HIGH OFFICE!

THIS TIME IS CRITICAL TO MAINTAIN ORGANIZATION AS WE GET STUDENTS TO THE PICK-UP AREA. HAVING MORE PEOPLE IN THE HALLWAYS DOES NOT HELP THIS PROCESS. THIS ALSO SERVES AS A SECURITY MEASURE!

- ❑ **THIS PROCESS HAS BEEN AN ON-GOING EFFORT, BUT WITHOUT YOUR COMPLETE PARTICIPATION AND UNDERSTANDING OF THE PROTOCOL PRESENTED, THE GOAL OF SAFETY AND EFFICIENCY WILL NEVER BE ACHIEVED.**
- ❑ **REMEMBER, OUR CHILDREN SEE US AS EXAMPLES. IF THE ADULTS BREAK THE RULES, THE CHILDREN MAY FOLLOW THAT LEAD.**

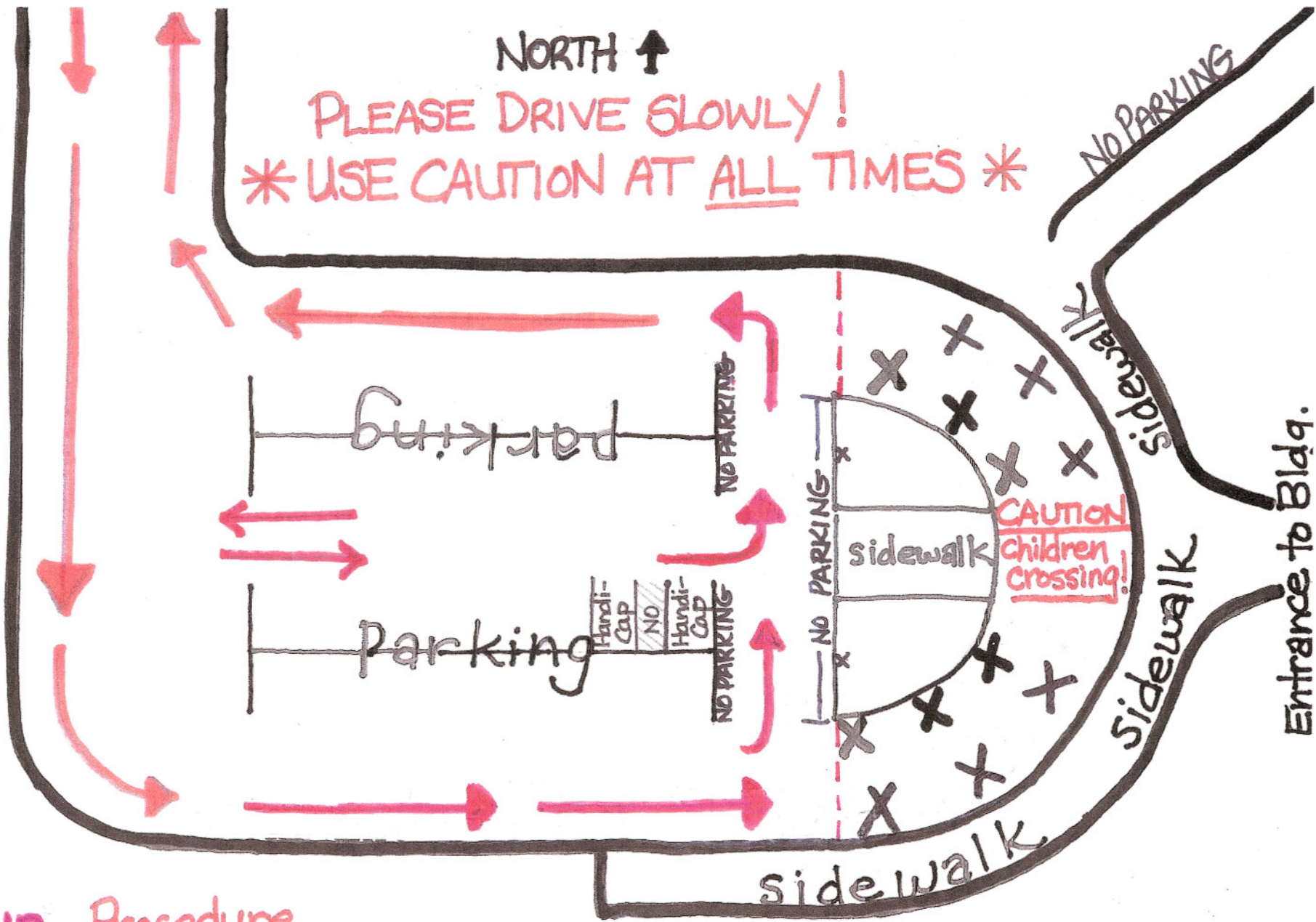
PLEASE BE KIND TO OUR VOLUNTEERS AS THEY ARE GIVING OF THEIR TIME FOR CHILDREN'S SAFETY!

- ❑ **PLEASE BE PATIENT AND COOPERATIVE AS WE IMPLEMENT THIS PROCEDURE**

TIME IS VALUABLE TO EVERYONE, NO EXCEPTIONS!

WE GREATLY APPRECIATE YOUR UNDERSTANDING, AND WE HOPE THIS SOLVES THE MANY ISSUES AT HAND.

GO SLOW!!



Pickup Procedure
Monday-Friday
3:00-3:15 p.m.

Please! Do Not Block any "thru" areas!